Continuing students for the 2015-2016 academic year who previously received a Federal Direct Loan at Livingstone College should have a signed Master Promissory Note (MPN) on file. The MPN allows students to receive additional funding (within eligibility) signing another note.

**Note:** In order for your Direct Loan to be credited to your account the following must occur:
- First-time borrowers at Livingstone College must sign an Electronic Promissory Note if a loan was not received for the previous academic year. You must sign the note at [www.studentloans.gov](http://www.studentloans.gov).
- As a first-time borrower, you are required to complete an Entrance Counseling Session. The Entrance Counseling Session may be completed at [www.studentloans.gov](http://www.studentloans.gov). We will receive electronic notification after you have successfully completed the Entrance Counseling Session and sign your Electronic Promissory Note.
- Complete and return this Certification Form to the Office of Student Financial Aid.
- You must be enroll at least half-time (6 hours) to receive a Federal Direct Loan.

****If you are a first-time undergraduate borrower your loan will not be disbursed until 30 days from the first day of classes. ****

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ALL LOAN BORROWERS MUST COMPLETE THIS SECTION (STUDENT ONLY)
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This is to certify that I have borrowed through the Federal Direct Student Loan Program for the 2015-2016 academic year. I understand that my award notification or the Direct Loan Disclosure Statement (mailed to me from the US Department of Education) will serve as notice of the amount and type of loan borrowed. I also understand that I have the right to cancel or reduce my loan within 14 days of disbursement. I understand that my loan will be disbursed in two payments, one half the first semester and the remainder the second semester. Students who are borrowing a loan for one semester should expect to receive the first disbursement at the beginning of the semester and the second disbursement after the mid-point of the semester.

___________________________  ______________
Print Name                    Livingstone ID

Student Signature  Date

***************************************************************
Only complete this section if you want your loan Decreased, Increased, Canceled or Reinstated.
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Please **INCREASE** my Federal Direct Subsidized Loan from $_________ to $_________ for the: _______________

Unsubsidized Loan from $_________ to $_________ for the: _______________

Please **DECREASE** my Federal Direct Subsidized Loan from $_________ to $_________ for the: _______________

Unsubsidized Loan from $_________ to $_________ for the: _______________

Please **REINSTATE** my Federal Direct Subsidized Loan from $_________ to $_________ for the: _______________

Unsubsidized Loan from $_________ to $_________ for the: _______________

Please **CANCEL** the Federal Direct Loan for the: ______Academic Year ______ Fall semester 2015 ______ Spring semester 2016

___________________________  ______________
Student Signature                    Date

Mail or Fax completed form to:
Livingstone College, Office of Financial Aid
701 W. Monroe Street, Salisbury, NC 29144
Fax: (704) 216-6319