



LIVINGSTONE COLLEGE  
SALISBURY, NORTH CAROLINA 28144

## **APPLICATION FOR GRADUATION**

**PLEASE READ THE STATEMENTS BELOW, COMPLETE THE APPLICATION ON PAGE TWO, AND SIGN IN THE SPACE PROVIDED:**

### **STUDENT'S RESPONSIBILITY**

All students are responsible for completing their academic programs, for satisfying the general regulations stated in the catalog, for maintaining the required grade point average, and for meeting all other degree requirements. The College urges students to seek guidance from their advisors and other appropriate college officials concerning current policies and requirements related to their education at the College; however, the final responsibility for completing the requirements rests with the student. Students are required to know and observe all regulations concerning campus life and student conduct.

### **REQUIREMENTS FOR GRADUATION**

- 1. File an application for graduation with the Office of the Registrar.**
- 2. Earn a minimum overall grade point average of at least 2.00 on a 4.00 scale with no grade lower than a "C" in any course required for the major and in ENG 131-132, Freshman Composition I-II. (Some curriculums may have additional general education requirements that must be completed with no grade lower than a "C".)**
- 3. Maintain the required GPA in major courses as determined by the major chosen.**
- 4. Complete the prescribed General Education program requirements.**
- 5. Complete the last 30 credit hours in residence at Livingstone College. Transfer students must complete at least 36 hours at Livingstone (exceptions to this may be made by the Vice President for Academic Affairs).**
- 6. Complete 80 clock hours of community service.**
- 7. Satisfy all financial obligations to the institution.**
- 8. Complete the Senior Exit Interview and Exit Clearance,; pay graduation fee of \$100.**
- 10. Receive approval of faculty.**

#### **NOTE:**

Students are normally expected to graduate according to requirements listed in the catalog under which they enter the College. If for any reason their attendance is interrupted for a year, they must meet new requirements. Degrees are withheld from students who have a financial obligation to the College. The responsibility for completing graduation requirements rests with the student. Each student must become familiar with the College catalog, maintain a satisfactory grade point average (both overall and in the major field), and satisfy all other requirements for graduation. Advisors will counsel and advise, but the final responsibility is that of the student.

A student will be allowed to participate in graduation exercises only when ALL requirements for the degree as specified in the applicable catalog have been completed.

LIVINGSTONE COLLEGE - Application for Graduation

RECEIVED  
OFFICE USE

NAME: \_\_\_\_\_  
(Please print)

ID#: \_\_\_\_\_ HOMETOWN: \_\_\_\_\_

SEND ALL INFORMATION TO THIS

ADDRESS: \_\_\_\_\_

CITY \_\_\_\_\_ STATE \_\_\_\_\_ ZIP CODE \_\_\_\_\_

CAMPUS POST OFFICE BOX: \_\_\_\_\_ RESIDENCE HALL: \_\_\_\_\_

RM# \_\_\_\_\_ EXTENSION: \_\_\_\_\_ CELL PHONE: \_\_\_\_\_

EMAIL ADDRESS: \_\_\_\_\_

EXPECTED COMPLETION SEMESTER:

	<b>FALL 2007 (December)</b>			<b>SPRING 2008 (May)</b>	
	<b>Bachelor of Arts</b>		<b>Bachelor of Science</b>		<b>Bachelor of Social Work</b>
<b>Major:</b>			<b>Advisor:</b>		
<b>Minor:</b>			<b>Advisor:</b>		

**\*\*NOTE:** Students completing requirements in December will receive a letter of completion. The degree will be conferred during the regular Commencement Exercises held in May of each year.

- I plan to participate in the commencement ceremony.
- I do not plan to participate in the commencement ceremony.

PRINT FULL NAME EXACTLY AS IT SHOULD APPEAR ON DEGREE:

<b>First</b>	<b>Middle</b>	<b>Last</b>

*I have read and fully understand my responsibility as a student and the graduation requirements and acknowledge that the information contained on this application is correct.*

Signature

Date

